

THE SIR JOHN COLFOX ACADEMY BRIDPORT, DORSET, DT6 3DT

11 – 18 Comprehensive School

No on roll: 900

Combined Sixth Form: 210

Headteacher: Mr A Shelley MEd, BSc Hons, PGCE, NPQH

COVER SUPERVISOR XS 10.7

30 hours a week term time only + 1 Inset Day

Grade 6 (Pay point 6 - 9) £11.39-£12.02

We require an enthusiastic and flexible person to join our committed team of support staff. The successful candidate will primarily be required to provide learning and behaviour support to small groups of students and supervise full classes while students continue with work set by a teacher during a short-term absence.

However, we are also keen to recruit a colleague who can provide flexible support in a wider range of roles and other duties could include supporting our Learning Resource Centre, creating resources in reprographics, contributing to school displays or supporting a subject they have specific skills or interests in. We are very welcome to hear candidates own ideas regarding skills they could offer during times when cover supervision is not required.

Qualities required are firmness and patience, flexibility, good communication skills and the ability to relate to young people! Applicants should be literate and numerate with an education standard equating to GCSE Grade C in English and Maths, or equivalent NVQ level 2 or 3, or BTEC in Learning Support.

This is a great time to join our school as we have recently established a multi-academy trust with three of our feeder primary schools and there might be opportunities to work closely with these schools. Results across the school at GCSE and A2 were very strong in both attainment and progress.

This school is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. Details and an application form can also be found on the school website www.colfox.dorset.org or you can apply directly at <https://jobs.dorsetcouncil.gov.uk/>

Should you would like to discuss the role in more detail, or even arrange a tour of the school please contact the Headteacher's PA, Amanda Tuck a.tuck@colfox.dorset.sch.uk

About Us

Newly formed from a partnership between The Minerva Learning and Wimborne Academy Trusts, Initio Learning Trust comprises 17 schools across Dorset, with our head office based in Wimborne. We offer outstanding education through every stage of schooling, from nursery through to upper sixth form, and pride ourselves on offering genuine professional development opportunities for our support and teaching staff, enabling every person to thrive within their role.

Details and an application form can also be found on the school website www.colfox.org or you can apply directly at <https://jobs.dorsetcouncil.gov.uk/>

Closing Date: 12.00pm Tuesday 19 September 2023

Interviews: TBC

Completed application forms should be emailed to the Headteacher's PA, Amanda Tuck a.tuck@colfox.dorset.sch.uk

Please download the Job Description and Person Specification for full details of this role.

In accordance with the "fluency duty" (Immigration Act 2016) fluency in English is required for all student and public-facing roles (refer to the Job Description & Person Specification for further details).

The Trust values the diversity of our workforce and welcomes applications from all sectors of the community.

Unfortunately, we are not always able to contact unsuccessful applicants individually. If you have not heard from us by 14 days after the closing date of this advert, please assume that your application has not been successful.

Initio Learning Trust is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. All offers of employment are subject to an Enhanced DBS check, and where applicable, a prohibition from teaching check will be completed for all applicants.

This post is exempt from the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (2013 and 2020). This means that certain convictions and cautions are considered 'protected' and do not need to be disclosed to employers, and if they are disclosed, employers cannot take them into account. Guidance about whether a conviction or caution should be disclosed can be found on the Ministry of Justice website:

<https://www.gov.uk/government/publications/new-guidance-on-the-rehabilitation-of-offenders-act-1974>.