# The Sir John Colfox Academy



#### Inspiring Learning, Achieving Excellence

# **Knowledge Organiser** Business Operations (Paper 1: Unit 3) Production processes and efficiency

# JOB PRODUCTION

#### Production of items one-at-a-time e.g. celebration cake

FLOW PRODUCTION Mass production, often using machinery & less

ADVANTAGES
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- DISADVANTAGES
- Can produce unique "one-offs", specification can constantly be modified
- workers more likely to be motivated, tasks require high degree of skill and expertise. Work more demanding and interesting
- organisation is simple, communication, co-ordination, supervision and inspection can be carried out.

unit costs are reduced

the process can be highly

other types of machinery

into production

automated, many operations carried out by robots and

Quality systems can be built

skilled workers

ADVANTAGES

- labour costs high
- may be expensive to buy all the tools and equipment necessary
- lead times can be lengthy

DISADVANTAGES

Set up costs are high

product is standardised

worker motivation can be low

breakdowns can prove costly

Supply may exceed demand

- selling costs may be high
- Once demand for a firm's product rises, job production may become costly. Firms may prefer to use a method more suited to producing large quantities.

#### Just -in - time

With just in time, a business holds no stock and instead relies upon deliveries of raw materia and components to arriv exactly when they are needed.

#### Just - in - case

Is a system used by businesses when they keep stock in a warehouse, including a reserve stock level for emergencies.

#### Lean Production:

Just in

time orde is placed

is a set of measures that aim to reduce waste during production. Waste reduction methods.

# Just in time delivery Benefits and drawbacks of JIT

	Advantages	Disadvantages			
al Ve	Lower stock holding means a reduction in storage space which saves rent and insurance costs	There is little room for mistakes as minimal stock is kept for re-working faulty product			
	As stock is only obtained when it is needed, less working capital is tied up in stock	Production is highly reliant on suppliers and if stock is not delivered on time, the whole production schedule can be delayed			
	Less likelihood of stock perishing, becoming obsolete or out of date	There is no spare finished product available to meet unexpected orders, because all product is made to meet actual orders			
	Less time spent on checking and re- working production as the emphasis is on getting the work right first time	A need for complex, specialist stock systems			

## What impacts a businesses choice of suppliers?

need

orders

- Price
- Quality

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Reliability





# The Sir John Colfox Academy Inspiring Learning, Achieving Excellence Multiple Company Supply Chain & Customer Service



This is a specific approach to quality assurance that aims to develop a quality culture throughout the firm. In TQM, organisations consist of 'quality chains' in which each person or team treats the receiver of their work as if they were an external customer and adopts a target of 'right first time' or zero defects.

	ocasing on high quarry		
Additional & repeat	sales	Lots of staff training required (or pay a quality inspection team) =	
Strong reputations and brand image Can charge a higher price to customers Less products returned/less need for recall of products		increased costs	
		Need to use quality raw materials = increased costs	
		Increased prices can put customers off = less sales.	
∞∞ﷺ∞∞© <sub>©</sub> ∞∞⊆ ♣ ♦	<b>A supply chain is</b> a system of organisations, people, activities,		
can be a quality nd control businesses		ition, and resources involved in product or service from supplier	

Renefits v's Costs of Focusing on high quality

### What is procurement?

It involves buying the goods and services that enable an organisation to operate.

The process is used to ensure the buyer receives goods, services or works at the best possible price, when aspects such as quality, quantity, time, and location are compared.



## Logistics:

Managing the movement of supplies and products to ensure the timely delivery of supplies to the production process and finished products to customers.

#### **Outsourcing** and **Franchising** can be a quality RISK as it is harder to monitor and control businesses working for you rather than employees working for you.

# Customer Service:

**Methods of good service:** • product knowledge • customer engagement (creating a positive experience for the customer) • post sales services (e.g. user training, help lines, servicing).

to customer.

Benefits of good customer service, including: • increase in customer satisfaction • customer loyalty • increased spend • profitability.

Dangers of poor customer service, including: • dissatisfied customers • poor reputation via word of mouth • reduction in revenue.

The ways in which advances in ICT have allowed customer services to develop: • websites • e-commerce • social media