

May 2023

Dear Parents and Carers,

Please do these three important things to help your child reach their potential. Your support will make a difference.

1. Help your child attend school, at least 95% attendance is expected.

If they miss school, they miss out. Attending allows them to feel part of our school community and allows them to keep up with their education. Family Liaison Officer Sarah Higgins is here to help students and families, if you are struggling, please email: higgins@colfox.dorset.sch.uk. We know that sometimes medical circumstances mean some absences are unavoidable.

2. Check they arrive in school on time, in correct uniform with correct equipment and ready to learn

Most students arrive on time, lateness disrupts your child's education and other students. We have a two-bell system, the first bell means go to class, the second is when the lesson and learning begins, they must be in class by then or receive a Late Mark which will be followed up by their Head of Year.

Uniform – please make sure your child has the correct uniform, some help is available to those who need it, contact: office@colfox.dorset.sch.uk In hot weather students do not need to wear blazers, but shirts and ties which must not have graffiti on must be worn, shirts must be tucked in at all times. All students will be tackled throughout the day. We are sending out a survey to parents about changes to uniform and have been working with students to look at cost, comfort and identity, however whatever policy we have in place all students need to adhere to it.

Equipment – Tutors and teachers will be carrying out equipment checks next half term, so please ensure they have this. Equipment can be purchased from the Hub and some help is available for those who need it, contact: office@colfox.dorset.sch.uk

Please make sure your child has had a good night's sleep and some breakfast. Free breakfast cereal bars are available for those who need them from our Student Support Hub.

3. Check your child does their Homework

Parents and Carers usually help their children at home or encourage them to go to Homework Club, Mon-Thur until 5pm in our Library. The easiest way to keep track is via 'My Child at School', if you have lost your login details or have any problems contact us: office@colfox.dorset.sch.uk the free app is easy to use!

Thank you!

You, the Parents and Carers in our school community, are vitally important and we value your ongoing support. Please continue to help our students with these three things and if you are struggling, please contact us.

Yours sincerely



Adam Shelley
Headteacher