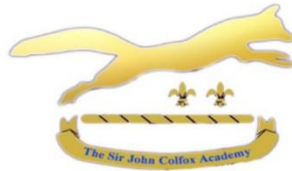


# The Sir John Colfox Academy



**Inspiring Learning, Achieving Excellence**

Acting Headteacher: Mr Mike Hoffmann BSc Hons, PGCE, NPQH

May 2019

Dear Parents

Year 11 study leave begins this year on Friday 24 May 2019 at 3:30pm. Please see below for some notes about half-term sessions and the programme of revision sessions before and after half-term as well. **Attendance to these is strongly recommended as teachers will be covering content specific to the remaining examination topics and papers.** I have also included some information about Leavers' Day on 14 June 2019.

## Before half-term

Lessons will run as normal for students unless they are in an exam or completing a revision session. The revision sessions are designed to provide teachers with an opportunity to share last-minute hints and tips with students before an exam, and to walk through the types of questions and topics that students will see when they begin the exam in that subject. Unfortunately, we have been unable to provide revision sessions for every subject as the exam timetable is just too full, but we've done our best to give equal coverage. I have attached a schedule of these preparatory sessions for your information.

## Half-term

The half-term sessions run from 9:00am to 12:00pm in the morning, and from 12:30pm to 3:30pm in the afternoon. Students should sign in at main reception but do not need to wear uniform. The timetable for these sessions is below:

Date	Subject	Teacher	Time	Location
Monday 27th May	Bank Holiday			
Tuesday 28th May	Maths - 11X3, 11X4, 11X5	JP	AM	A107/A108
Tuesday 28th May	Maths - 11X1	JP	PM	A109
Tuesday 28th May	Maths - 11X2	KDJ	AM	A111
Wednesday 29th May	Maths - 11X3 and 11X4	JP	AM	A107/A108
Wednesday 29th May	Maths - 11X2	KDJ	AM	A111
Wednesday 29th May	Maths - 11X1	JP	PM	A109
Thursday 30th May	English 11R2	TRN	AM	B210
Thursday 30th May	English 11L2	CFB	AM	B213
Thursday 30th May	Music	BWH	PM	B206
Thursday 30th May	Science	KEH	PM	A202
Friday 31st May	History - KST (Crusades)	KST	AM	A103
Friday 31st May	History - NFB (Clifton)	NFB	AM	A104
Friday 31st May	History - 18 and 20 mark questions	NFB	PM	A104

### **After Half-term (3 June – 14 June inclusive)**

See attached document. Please note that regardless of whether or not students wish to attend a revision session in school during this period, they are welcome to come in and revise in the Library or Year 11 study room. Students should be in uniform if they are on the school site.

You will appreciate that due to the large number of examinations scheduled between 13 May 2019 and 14 June 2019, it is not possible for us to timetable a specific exam preparation session for each subject. We have instead concentrated on filling the available slots with preparation sessions for exams that run later that day, or the following day. This allows teachers to provide students with final tips and hints, or to provide feedback on work that students have completed.

### **Leavers' Day**

After the last exam (Physics) on 14 June 2019 students will take part in the traditional end of year celebrations. This will involve an assembly with their tutors and some refreshments before final photographs and shirt-signing. We will also ask students to return their locker keys. Students can expect to leave school at around 12:30pm that day.

### **Exam Attendance**

Students should arrive promptly for all exams. Morning exams begin at 9:00am and afternoon exams begin at 1:20pm. We recommend that students arrive at least fifteen minutes before the exams begin, so they have time to check equipment and store phones and other electronic devices in their lockers. Students are expected to attend all of their exams. We invoice parents for any absence from exams in order to recoup the cost of entering each paper. The only reason for missing an exam is a serious medical emergency, for which we would expect students to provide a medical certificate to excuse the absence (in these rare cases, we would not expect students to reimburse us for the cost of a missed exam). Exam certificates will not be released to students unless we have received payment for any missed exams.

If there are any questions about the above information, please let me know. We understand that this is a stressful time for students (and often parents!) so if you would like to discuss support for your child during the exams, do get in touch.

Yours sincerely

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