

The Sir John Colfox Academy



Inspiring Learning, Achieving Excellence

Headteacher: Mr Adam Shelley MEd, BSc Hons, PGCE, NPQH

July 2020

Dear Parents

We are now preparing to welcome all students back in September. I have met with the senior team to start the planning process, and we will be able to offer the full range of curriculum subjects. Some, however, will look a bit different, particularly those subjects with a practical element, as we need to ensure that we take all necessary precautions to protect the students and staff. Our aim is to make school as normal as we can while ensuring safety against the virus.

We will be sending out more detailed guidance to parents showing how we will protect all members of the school community. We are lucky at the moment that Dorset have very few cases, however we must remember that the virus is still out there so our planning will show what actions we would take if there was a local outbreak or lockdown.

The DfE have identified some essential measures which will form part of the planning and I have included below:

- a requirement that people who are ill stay at home
- robust hand and respiratory hygiene
- enhanced cleaning arrangements
- active engagement with NHS Test and Trace
- formal consideration of how to reduce contact and maximise distancing between those in school wherever possible and minimise potential for contamination so far as is reasonably practicable

The DFE guidance can be found here:

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>

Our thinking at this stage is as follows:

- There will be a one-way system inside the building as well as using the fire exits as routes in and out of the classrooms.
- We will create a different “zone” for different year groups. These will be used for registration, break and lunchtimes as well as specific year group areas outside.
- Each year group will have a different entrance into the building where there will be hand washing stations.



The Sir John Colfox Academy Trust part of the Minerva Learning Trust (Dorset) which is a charitable company Limited by guarantee and registered in England and Wales with Company Number 8561222.

The Registered office is at: The Sir John Colfox Academy, The Ridgeway, Bridport, Dorset DT6 3DT
Tel: 01308 422291; Email: office@colfox.dorset.sch.uk

- Each year group will have a different set of toilets to use.
- Each classroom will also have hand sanitiser and disinfectant spray.
- Lunch time will be staggered so that different year groups do not mix. There will be no food available at break time.
- There will be a staggered end to the day.
- Uniform must be worn.

There will be much more detail to follow but I felt it was important to get some information out to you today.

We are looking forward to welcoming everyone back, even if it feels a bit different. As with all my plans the main focus is ensuring that we protect the health of all members of the school community as well as providing outstanding learning for our students.

I would like to thank you all for your continuing support during this pandemic and as we move into the next phase let's hope it is not too long before we have a breakthrough with the vaccine and we can all get back to normal.

Yours sincerely

A handwritten signature in black ink that reads "Adam Shelley". The signature is written in a cursive style with a large, sweeping flourish at the end.

Adam Shelley
Headteacher



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